



ALUMNI ASSOCIATION

Guidelines for Excellence in Teaching Award

*Faculty Award funded by the
School of Nursing Centennial Faculty Award Fund*

1. **Purpose.** The purpose of this award is to recognize excellence in teaching at the undergraduate level and/or in clinical teaching.
2. **Eligibility.** Faculty members with teaching responsibilities in the undergraduate program (traditional BSN, Second Degree, RN-BSN) and/or in clinical teaching (undergraduate and graduate level). Candidates must hold at least a 50% appointment in the School of Nursing.
3. **Nomination Materials.** Supporting materials should include:
 - a. One letter of nomination from either a faculty member or a student (1 page).
 - b. One additional letter of support for the nomination (1 page).
Note: If the letter of nomination comes from a faculty member, the additional letter of support should come from a student. If the letter of nomination originates from a student, the additional letter of support should come from a faculty member.
 - c. A statement of verification from the Department Chair that overall teaching evaluations for the nominated individual have been positive for the past year. (Awards committee will obtain this statement for each nominee.)

Letters might include examples that speak to teaching contributions as being:

- Above the requisite expectations of the position
- Unique and innovative
- Significant to the School of Nursing, the community, and/or the nursing profession
- Significant to the development of new dimensions and directions in the nursing profession.

4. **Nomination Deadline and Submission Guidelines.** Complete nomination packets must be received by **Monday, March 16, 2009.** Nominations should be addressed to:

Alumni Council Awards Coordinator
U.Va. School of Nursing Alumni Association
Claude Moore Nursing Education Building
PO Box 800826
Charlottesville, VA 22908-0826.

5. **Review of Nominations.** Applications will be reviewed by the awards committee composed of nursing alumni, with input from a review committee within the School of Nursing.
6. **Award Presentation.** Recipients will be recognized at the May Pinning ceremonies and will receive their awards at the Family Weekend ceremonies the following fall.